

**SAN DIEGO COUNTY FIRE PROTECTION AND EMERGENCY  
MEDICAL SERVICES TRUST FUND**

**APPLICATION CHECKLIST**

**1. APPLICATION FOR FIRE PROTECTION & EMS TRUST FUND**

Review application instructions and form.

Develop project proposal (all forms need to be submitted in a typed format).

- Only one project per proposal. Multiple projects will require a separate proposal for each project.

Complete Part I and II of the application. Provide all requested information for a thorough review by the Trust Fund Committee.

Provide a summary of your agency's current General Operating Budget.

Provide a list of current apparatus and station locations (if applicable).

Provide a copy of your Articles of Incorporation and Bylaws or most current Certificate of Organization.

Mail completed application to the Office of Disaster Preparedness by due date. **Applications received after due date will not be considered.**

**2. APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

**Complete step 1, above.**

- A Fire Service and EMS Trust Fund application must be completed and included with your application package.

Complete the CDBG application for each proposed project.

Mail completed application to the Office of Disaster Preparedness by due date. **Applications received after due date will not be considered.**

**3. APPLICATION DUE DATE IS 5:00 P.M. THURSDAY, SEPTEMBER 5, 2002.**